

OFFERED BY COUNCILOR JULIA MEJIA



CITY OF BOSTON IN CITY COUNCIL

IN THE YEAR TWO THOUSAND TWENTY-FIVE

ORDERED: That under the provisions of section 17F of Chapter 452 of the Acts of 1948, as amended, and any other applicable provision of law, the Mayor, be, and hereby is, requested to obtain and deliver to the City Council, within one week of the receipt hereof, the following information relative to vehicles owned, leased, or otherwise utilized by the City of Boston.

1. Provide the most recent list of all city-owned, leased, or otherwise utilized vehicles.
 - a. Department to which each vehicle is assigned.
 - b. Vehicle make, model, year, engine size, and optional equipment (e.g., tinted windows).
 - c. Registration information for each vehicle.
 - **The above requests can be found here on this [spreadsheet](#)**
 - d. Whether the vehicle is marked with the department logo or is unmarked.
 - **Each department head would need to provide this data**
 - e. The name or position of the individual assigned to each vehicle.
 - **Each department head is responsible for vehicle assignments**
2. How many new vehicles have been requested, approved, and assigned within the last five years? Break down this data by year, department, and type of vehicle.
 - **Please refer to the [spreadsheet](#) column C for model year and column L for in service date.**
3. What criteria is used to approve or deny requests for new vehicles or vehicle assignments?
 - **Each department requests new vehicles to replace current vehicles in line with the guidelines listed below, which utilize a one for one swap. Vehicles can be added to a department's fleet due to personnel expansion/operational needs. Vehicles are also replaced to meet the State's fuel efficiency requirements (hybrid, electric, rightsized, ETC). Departments often take on new types of work, which generate requests for new types of vehicles. For example, BCYF has recently requested ADA compliant vans to assist with transporting seniors. All requests need to be within budgetary compliance. Most vehicles are included in the City's lease**

purchase financing program and are charged to departmental budgets over the multi-year financing period.

4. Who determines whether a vehicle is equipped with optional features such as tinted windows or assigned as unmarked?

- **This is at the request of each department head.**

5. Is there an official replacement policy or guideline for city-owned vehicles? If so, provide documentation of the policy.

- **Recently the streets cabinet used the following guidelines:
The replacement criteria was developed by the Office of Vehicle Management, based on fleet industry standards and best practices. The criteria assess vehicle conditions and assist fleet managers in making informed purchasing decisions. The analysis evaluates vehicles against four key criteria to determine their lifecycle stage:**

- 1. Age: Vehicles aged 8 years or older.**
- 2. Mileage: Vehicles with 100,000 miles or more.**
- 3. Maintenance Spend: Vehicles whose repair costs equal or exceed 33% of their original acquisition value.**
- 4. Depreciation: Vehicles whose current value has depreciated by 80% or more from the original acquisition value.**

- **Vehicles scoring 3 or higher across these criteria should be marked for replacement, and plans for acquiring replacements should be formulated.**

6. Has the annual vehicle list required by City of Boston Code 7-8.4 been submitted to the City Council by April 15 for the past five years? If not, provide an explanation for non-compliance.

- **To the best of my knowledge this was put in place when record keeping was not digital. I believe this has stopped because we now have a digital database and can pull a full inventory when requested.**