



City of Boston, Massachusetts

Office of the Mayor
Michelle Wu

TO THE CITY COUNCIL

Dear City Councilors:

In Response to a 17F request filed by your Honorable Body on February 15, 2023, Docket 0418.
Re: Relative to Boston Public Health Commission.

Sincerely,

Michelle Wu
Mayor of Boston



March 10, 2023

Tania Fernandes Anderson, City Councilor
1 City Hall Square, Room 550
Boston, MA 02201

RE: Information Request

Dear Councilor Fernandes Anderson,

In response to your information request, please see the below responses. These responses focus on the work of the Boston Public Health Commission's Recovery Services Bureau, where BPHC's core programs addressing the opioid epidemic reside. We note, however, that a number of other programs and services across BPHC may in some way relate to the opioid epidemic or serve populations affected by it. If you need any further information, we are happy to work to provide.

1.

a. Please see **Attachment A, Opioid Epidemic Expenditures**.

b. Please see **Attachment B, Opioid Epidemic Vendor/Subrecipient Recap**. Please note that a "CUBE" as used in this document refers to a Certified Underrepresented Business.

c. For FY22, the total yearly expenditure on salary, pay, and other benefits paid to Recovery Services Bureau employees was \$11,312,740.87, of which \$7,816,779.35 was salary, and \$3,495,961.52 was in benefits. This information covers FY22 and reflect actual salaries paid. So, for example, if an employee was hired at any time during FY22, the amount shown reflects only a partial year of salary for that employee. These numbers also include actual overtime paid. Please note that we are unable to separate out administration and management from other staff as our record keeping system does not separate out those categories.

Attachment C, Employee List with Demographics, displays a de-identified list of the employees of the Recovery Services Bureau, together with management status, seniority (indicated by hire date), salary, and race/ethnicity.

d. Please see **Attachment D, Opioid Epidemic Projects**. For information on diversity and equity policies, please see both **Attachment E, Anti-Racism Policy**, and **Attachment F, Equitable Procurement Policy**. These two policies are general guides for all of our work at the Commission.

We look forward to continuing to work with you and your colleagues to advance health equity and tackle the many public health challenges before us, including the complex and multifaceted issues of the opioid epidemic. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Bisola Ojikutu". The signature is fluid and cursive, with a large initial "B" and "O".

Bisola Ojikutu, MD, MPH, FIDSA
Commissioner of Public Health, City of Boston
Executive Director, Boston Public Health Commission

BOSTON PUBLIC HEALTH COMMISSION
BUREAU OF RECOVERY SERVICES
OPIOID EPIDEMIC EXPENDITURES
FY2020 - FY2023

Total Expenditures by Year:

FY2020	\$ 5,189,338.22
FY2021	\$ 5,456,985.69
FY2022	\$ 9,847,771.16
FY2023 (7/1/2022-2/28/2023)	<u>\$ 4,255,785.06</u>
	\$ 24,749,880.13

Total Expenditures by Funding Source:

Federal	\$ 5,106,232.29
Commonwealth	\$ 5,538,520.01
City of Boston	\$ 13,903,124.62
Private	<u>\$ 202,003.21</u>
	\$ 24,749,880.13

BOSTON PUBLIC HEALTH COMMISSION
 BUREAU OF RECOVERY SERVICES
 OPIOID EPIDEMIC VENDOR/SUBRECIPIENT RECAP
 FY2020 - FY2023 (through 2/28/2023)

<u>Vendor/Supplier</u>	<u>Service/Goods Provided</u>	<u>Total Investment</u>	<u>CUBE?</u>
ADDICTION RESPONSE RESOURCES	Community Syringe Redemption	\$ 2,094,946	YES
SAFETY WORKS	Medical Supplies	\$ 1,617,766	
US FOODSERVICE INC	Client Food Expense	\$ 819,836	
MICHAEL D WARE	Security Contracts	\$ 799,686	
BOSTON HEALTHCARE FOR HOMELESS	Client Nursing Care	\$ 579,241	
ELIOT COMMUNITY HUMAN SERVICES INC	Professional Services	\$ 411,031	
THE THRONE DEPOT	Sanitation Facilities	\$ 264,555	
WAAVE INC	Client Transportation	\$ 250,955	
NEW ENGLAND TRAUMA SERVICES LLC	Biohazard Waste Collection	\$ 238,573	
NEWMARKET BUSINESS ASSOCIATION	Workforce Development	\$ 196,480	
GAVIN FOUNDATION INC	Job Training	\$ 178,570	
INDEPENDENT TAXI OPERATORS ASSOCIATION	Client Transportation	\$ 118,659	
WW GRAINGER INC	Other Supplies	\$ 82,968	
MCKESSON MEDICAL SURGICAL	Medical Supplies	\$ 76,923	
MEDLINE INDUSTRIES, INC	Medical Supplies	\$ 69,972	
HEALTH RESOURCES IN ACTION	Employer Seminars	\$ 66,667	
DONE RIGHT BUILDING SERVICES, INC	Janitorial Service Contracts	\$ 64,563	
PEGASUS INDUSTRIAL SPECIALTIES INC	Medical Supplies	\$ 57,102	
ALISON DOWD MARKETING INC	Uniforms/Employee Attire	\$ 53,231	YES
RIVERSIDE COMMUNITY CARE	Consultants	\$ 48,923	
LMI TEXTILES	Medical Supplies	\$ 43,698	YES
MCKESSON MEDICAL SURGICAL	Medical Supplies	\$ 42,391	
NESTLE WATERS NORTH AMERICA	Water	\$ 41,302	
AKIKI AUTO REPAIR INC	Vehicle Repair & Maintenance	\$ 40,555	
BAY COVE HUMAN SERVICES, INC.	Professional Services	\$ 40,000	
TOTAL ACCESS GROUP, INC.	Medical Supplies	\$ 39,335	
HOME DEPOT	Repairs & Maintenance-Other	\$ 31,373	
CROSTOWN CENTER LLC	Client Temporary Housing	\$ 31,170	
THE EAGLE LEASING COMPANY	Dumpster Rental	\$ 27,670	
CITY OF BOSTON	Vehicle - Gasoline	\$ 26,302	
DC CONSULTING SERVICE LLC	Computer Wiring	\$ 22,582	YES
EVAN DANA	Consultants	\$ 22,384	
BUSY BEE JUMPERS PARENT CORP	Tent Rental	\$ 21,500	
JOHN M TWOMEY	Rep & Maint - Building	\$ 20,470	
STANDARD MODERN CO., INC.	Forms - Outside Printing	\$ 20,111	
UNITED SITE SERVICES NORTHEAST, INC.	Leases/Rentals	\$ 18,862	
ANGELA KUKETZ	Rep & Maint - Building	\$ 18,485	
BOB BARKER COMPANY INC	Laundry/Linen Expense	\$ 18,137	
ALL TIME SERVICE INC	Janitorial Supplies	\$ 13,838	
ABREGO'S CONSTRUCTION LLC	Rep & Maint - Building	\$ 13,500	
ALL BRAND NEW ENGLAND LLC	Client Food Expense	\$ 11,471	
SHI INTERNATIONAL CORP	Minor Equipment	\$ 11,258	
WB MASON CO INC	Janitorial Supplies	\$ 10,048	
DIMITRIS PAINTING AND MASONRY	Rep & Maint - Building	\$ 10,000	
DELL MARKETING LP	Minor Equipment	\$ 9,418	

ACCESS CONTROL SYSTEMS INC	Minor Equipment	\$	8,850
CAAN FENCE INC.	Repairs & Maintenance-Other	\$	8,689
COMTRONICS A BEARCOM COMPANY	Two-way Radios	\$	8,684
SIEMENS INDUSTRY INC	Security camera Installation	\$	7,974
4IMPRINT	Uniforms/Employee Attire	\$	7,364
BOSTON ELECTRICAL SOLUTIONS INC	Repairs & Maintenance-Other	\$	6,800
SAMUEL TOBIAS	Consultants	\$	6,500
SPIN CYCLE LAUNDROMAT LLC	Laundry/Linen Expense	\$	6,438
B AND B PEST CONTROL	Exterminator	\$	4,750
RAPID FLOW INC	Repairs & Maintenance-Other	\$	4,730
INTRINSIC INTERVENTIONS INC	Charge Purchased Lab Services	\$	4,083
BTNX INC	Medical Supplies	\$	3,900
BOSTONIA WELDING SUPPLY INC.	Other Utilities	\$	2,954
DORCHESTER TIRE SERVICE INC	Vehicle Repair & Maintenance	\$	2,632
STEWARTS POWER EQUIPMENT INC	Leases/Rentals	\$	2,629
BEST BUY STORES, L.P.	Minor Equipment	\$	2,558
PR RESTAURANTS, LLC	Client Food Expense	\$	2,127
DAVID W THOMAS	Consultants	\$	2,100
DANIEL JOHNSON	Consultants	\$	2,000
DH PACE COMPANY INC	Minor Equipment	\$	1,963
PATRICK J. KENNEDY & SONS, INC.	Rep & Maint - Building	\$	1,863
NEW MARKET PIZZA	Client Food Expense	\$	1,244
DIVERSIFIED COMMUNICATIONS INC	Rep & Maint - Building	\$	1,126
REPUBLIC SERVICE	Garbage & Waste	\$	1,022
CSC SERVICEWORKS, INC.	Leases/Rentals	\$	440
GLASS AND MIRROR, INC.	Repairs & Maintenance-Other	\$	386
JUSTIN TIME PRODUCTIONS	Leases/Rentals	\$	375
ALLIANCE AUTO GLASS SERVICE INC	Vehicle Repair & Maintenance	\$	333
ADCARE EDUCATIONAL INSTITUTE	Staff Training	\$	250
EL ORIENTAL DE CUBA	Client Food Expense	\$	245 YES
FRESH CITY RESTAURANT HOLDINGS, LLC	Client Food Expense	\$	231
JOE WARREN & SONS CO., INC.	Repairs & Maintenance-Other	\$	230
SCHLAGER AUTO BODY REPAIR INC	Vehicle Repair & Maintenance	\$	190
COMMONWEALTH OF MASSACHUSETTS	Furniture Expense	\$	50
		\$	8,802,215

Manager Y/N	Annual Rate	Full/Part Ti	Original Hire Date	Gender	Race/Ethnicity
N	50,000.08	F	04/22/2019	F	Black or African American
N	42,813.50	F	03/01/2021	F	Black or African American
N	55,754.43	F	09/11/2000	F	Black or African American
N	78,000.00	F	04/12/2021	M	Hispanic or Latino
N	80,000.00	F	10/10/2017	M	White
N	113,655.38	F	04/25/2011	F	Hispanic or Latino
N	66,000.19	F	06/18/2018	M	Black or African American
N	85,000.00	F	09/05/2017	M	White
N	138,010.10	F	09/02/2008	F	White
N	45,442.49	F	09/04/2007	M	Black or African American
N	49,676.90	F	07/07/2003	M	Black or African American
N	55,120.00	P	04/24/2019	M	White
N	19,604.00	P	09/06/2022	F	Asian
N	17,035.20	P	11/29/2021	F	Black or African American
N	17,035.20	P	07/21/2022	F	Hispanic or Latino
N	19,604.00	P	05/03/2021	F	White
N	13,628.16	P	04/16/2021	F	Hispanic or Latino
Y	69,455.59	F	06/10/1997	F	Hispanic or Latino
N	55,000.04	F	09/14/2020	M	White
N	54,909.09	F	02/06/2012	F	Hispanic or Latino
N	51,741.87	F	09/23/2013	F	Hispanic or Latino
N	49,733.32	F	10/11/2017	M	Hispanic or Latino
N	46,864.27	F	10/16/2017	M	Hispanic or Latino
N	46,864.27	F	04/05/2021	M	Black or African American
N	61,765.39	F	01/24/2000	F	Hispanic or Latino
N	61,765.39	F	08/31/2009	F	Hispanic or Latino
N	54,845.88	F	08/22/2017	M	Black or African American
N	53,770.08	F	02/11/2019	F	Black or African American
N	52,716.12	F	02/01/2017	M	White
N	52,716.12	F	09/18/2006	M	Black or African American
N	51,682.54	F	01/27/2020	M	Black or African American
N	58,135.71	F	07/18/2022	F	White
N	44,767.27	F	08/14/2011	F	Black or African American
N	44,767.27	F	08/16/2010	M	Black or African American
N	44,767.27	F	10/26/2009	M	Black or African American
N	43,028.80	F	05/08/2006	F	Black or African American
N	40,546.32	F	02/25/2019	M	Hispanic or Latino
N	39,751.89	F	08/05/2019	F	Black or African American
N	39,751.89	F	03/23/2020	M	Hispanic or Latino
N	38,972.39	F	09/12/2022	F	Black or African American
N	38,972.39	F	06/07/2021	M	White
N	38,972.39	F	11/22/2021	F	Black or African American
N	38,972.39	F	03/28/2022	F	Black or African American
N	25,817.28	P	06/16/2013	M	White
N	24,327.79	P	12/21/2018	M	Black or African American
N	36,367.14	F	04/17/2007	M	Hispanic or Latino

Y	95,000.00 F	10/12/2010	M	Hispanic or Latino
Y	94,171.77 F	08/20/2009	F	White
Y	139,000.00 F	08/03/2015	F	White
Y	100,000.00 F	05/12/2014	F	White
Y	96,900.00 F	10/12/2010	F	White
N	75,060.44 F	11/14/2022	F	Asian
N	41,600.00 P	08/08/2022	F	Black or African American
N	41,600.00 P	02/14/2022	M	Black or African American
N	41,600.00 F	09/12/2022	M	Not Specified
N	41,600.00 P	11/22/2021	M	Black or African American
N	41,600.00 P	03/29/2021	F	Black or African American
N	21,685.41 P	12/30/2019	F	Black or African American
N	19,760.00 P	09/12/2022	M	Black or African American
N	19,760.00 P	09/26/2022	M	Black or African American
N	19,760.00 P	10/11/2022	F	Black or African American
N	19,760.00 P	11/22/2021	F	Black or African American
N	19,760.00 P	03/01/2021	M	Not Specified
N	19,760.00 P	03/31/2017	M	Black or African American
N	19,760.00 P	07/27/2015	F	Nat Hawaiian/Oth Pac Islander
N	19,760.00 P	10/03/2022	F	American Indian/Alaska Native
N	19,760.00 P	01/06/2020	F	Black or African American
N	19,760.00 P	08/09/2021	F	Black or African American
N	19,760.00 P	03/02/2014	F	Black or African American
N	19,760.00 P	03/14/2004	M	Black or African American
N	19,760.00 P	10/19/2015	F	Black or African American
N	19,760.00 P	04/21/2020	M	Hispanic or Latino
N	19,760.00 P	07/29/2019	M	Black or African American
N	19,760.00 P	05/30/2019	M	Black or African American
N	19,760.00 P	04/23/2015	F	Black or African American
N	19,760.00 P	05/16/2022	M	White
N	19,760.00 P	04/14/2022	M	Black or African American
N	19,760.00 P	01/19/2014	M	Black or African American
N	19,760.00 P	02/22/2021	F	Hispanic or Latino
N	19,760.00 P	10/03/2022	M	Black or African American
N	19,760.00 P	02/01/2021	M	Black or African American
N	19,760.00 P	11/22/2021	F	Black or African American
N	19,760.00 P	09/20/2021	F	Black or African American
N	19,760.00 P	08/07/2005	F	Hispanic or Latino
N	19,760.00 P	06/12/2016	F	Hispanic or Latino
N	19,760.00 P	08/18/2019	M	Black or African American
N	19,760.00 P	03/15/2021	M	Black or African American
N	19,760.00 P	01/07/2018	F	Black or African American
N	32,305.00 P	10/11/2022	F	White
N	27,300.00 P	02/06/2023	F	White
N	27,300.00 P	02/14/2022	F	White
N	14,820.00 P	08/08/2022	F	Black or African American
N	14,820.00 F	01/31/2022	M	Black or African American

N	54,661.15	F	04/12/2010	M	Black or African American
N	51,503.45	F	12/28/2015	F	Black or African American
N	55,754.43	F	02/02/2001	F	Black or African American
N	49,520.56	F	10/19/2015	M	Black or African American
N	45,442.49	F	05/14/2018	F	Black or African American
N	41,981.21	F	12/21/2020	M	Hispanic or Latino
Y	91,000.00	F	04/28/2014	M	Black or African American
Y	78,030.00	F	03/07/2019	F	Black or African American
Y	76,500.12	F	11/04/2019	F	White
Y	74,999.08	F	09/12/2011	M	Black or African American
Y	73,689.86	F	05/30/1998	F	White
Y	66,196.24	F	04/26/2010	M	Black or African American
Y	65,000.00	F	04/29/2019	M	Black or African American
Y	65,000.00	F	01/03/2022	F	White
Y	65,000.00	F	05/16/2022	F	Black or African American
Y	60,000.20	F	10/18/2021	F	Hispanic or Latino
Y	59,533.77	F	03/19/2012	M	Black or African American
Y	54,100.80	F	07/17/2017	F	Hispanic or Latino
N	43,395.87	F	04/24/2017	F	Hispanic or Latino
N	42,544.94	F	02/27/2023	F	Black or African American
N	41,710.58	F	12/20/2021	M	Black or African American
N	40,090.78	F	01/06/2020	M	Black or African American
N	40,090.75	F	10/31/2022	F	Black or African American
N	39,304.54	F	06/15/2021	M	Black or African American
N	38,533.77	F	12/06/2021	M	Black or African American
N	48,813.86	F	03/05/2018	M	White
N	48,813.86	F	08/03/2020	F	Black or African American
N	48,813.86	F	01/18/2022	F	Black or African American
N	48,813.86	F	03/17/2013	M	Hispanic or Latino
N	46,918.87	F	09/07/2021	F	Black or African American
N	46,918.87	F	12/13/2021	M	Black or African American
N	45,097.05	F	06/18/2018	F	Hispanic or Latino
N	45,097.05	F	12/10/2018	M	Black or African American
N	45,096.51	F	08/15/2022	M	Hispanic or Latino
N	44,212.17	F	05/29/2016	M	Black or African American
N	44,212.17	F	02/14/2022	M	Black or African American
N	43,345.67	F	07/31/2019	M	White
N	42,495.18	F	04/13/2020	M	Black or African American
N	42,495.18	F	03/16/2020	M	Black or African American
N	42,495.18	F	05/02/2022	F	Black or African American
N	41,662.17	F	04/20/2021	M	Black or African American
N	41,662.17	F	06/14/2021	F	White
N	41,662.17	F	01/03/2023	M	Black or African American
N	40,845.35	F	04/25/2022	M	Black or African American
N	40,845.35	F	03/21/2022	F	Black or African American
N	40,845.35	F	10/16/2016	F	Black or African American
N	40,844.44	F	07/05/2022	F	Black or African American

N	69,477.82 F	11/22/1999	F	Hispanic or Latino
N	69,477.82 F	05/24/2010	M	Black or African American
N	45,442.49 F	03/26/2017	F	Black or African American
N	44,551.42 F	07/08/2019	M	Black or African American
N	40,613.25 P	07/30/1997	F	Hispanic or Latino
N	45,442.49 F	02/12/2008	F	Black or African American
N	45,442.49 F	07/06/2010	M	White
N	55,754.43 F	02/25/2007	F	Black or African American
Y	59,533.77 F	04/24/2015	M	Black or African American

BPHC 17F Response: Opioid Epidemic (3/8/2023)

Recovery Services Bureau Description

Recovery Services offers comprehensive programming and resources aimed at preventing substance misuse and supporting the treatment and recovery for those impacted by substance use disorders. Services are provided at two locations in Boston and cover critical gaps in the continuum of care including comprehensive drug user health services and Narcan distribution, street outreach, long-term and transitional residential programming, outpatient services, the Engagement Center, drop-in access to treatment, a peer recovery center and youth prevention and advocacy.

Divisions and Programs – Harm Reduction, Engagement and Street Outreach, Access to Care, Substance Use Treatment, Community Grants, Youth Prevention, and Strategic Initiatives/Policy.

Opioid Epidemic Programs and Services

Harm Reduction Division:

The division's goal is to reduce the negative health consequences associated with drug use, particularly HIV/AIDS, Hepatitis C, and TB and promote HIV/STI testing and treatment for active users. The program utilizes a range of strategies to keep users engaged in the program. These strategies include services to people who use drugs such as needle exchange, overdose prevention education, and distribution of Narcan. Through a mobile van, drop-in center, and street outreach, the staff engage and educate active users and their families, increasing access to substance use treatment.

AHOPE: Access, Harm Reduction, Overdose Prevention, & Education

- Overdose prevention training & access to nasal naloxone (Narcan).
- Free, legal & anonymous needle exchange & safe supplies.
- HIV, Hepatitis & STI testing.
- On-demand access to medication for addiction treatment through BHCHP and BMC.
- Referrals to HIV & HCV treatment.
- Fixed drop-in location in the South End. Mobile van services in downtown Boston, West End, Nubian Square, Dorchester, and Fenway.
- Partnership with the Kraft/BHCHP CareZone Van in Boston neighborhoods experiencing highest rates of overdose.

Key Partners: Boston Healthcare for the Homeless Program (BHCHP), Boston Medical Center, community providers

Funding Source: State, Private

- FY2020 = \$798,137.51
- FY2021 = \$816,200
- FY2022 = \$856,925.21
- FY2023 = \$1,486,280.03

Overdose Prevention Services

- In-person and online overdose prevention trainings including the use of naloxone (Narcan).
- Distribution of naloxone to families, treatment providers, law enforcement, hospitals, health centers, housing developments, sober homes, city buildings and correctional facilities.
- On-line training module available in English and Spanish.

Key Partners: Community providers, residents, and individuals with SUD and their families

Funding Source: City, State, Federal

- *FY2020 = \$1,233,981.65*
- *FY2021 = \$1,286,229.29*
- *FY2022 = \$1,364,168.7*
- *FY2023 = \$1,454,215.48*

The Post Overdose Response Team (PORT)

- Partnership between Recovery Services, Boston Fire Department and Emergency Medical Services to conduct in-person outreach to residential locations following a non-fatal overdose.
- Education, treatment placement, harm reduction supplies, family support, and naloxone provided as needed.

Key Partners: BFD and EMS

Funding Source: State

- *FY2020 = \$100,000*
- *FY2021 = \$200,000*
- *FY2022 = \$100,000*
- *FY2023 = \$182,969.18*

Syringe Collection

- Mobile Sharps Team provides proactive sweeps in high volume areas and responds to 311 calls for improperly discarded syringes in public areas.
- Eleven outdoor kiosks for disposal located in hard-hit areas.
- Provide training on safe sharps disposal to Boston Public Schools, Boston Housing Authority, Parks Department and other city departments to improve collection and safety on city property.
- Community Syringe Redemption Program to stipend peers to collect syringes in the Newmarket Square neighborhood, Nubian Square, and downtown and provide a low-threshold workforce opportunity for vulnerable residents.

Key Partners: 24 Trauma, Addiction Response Resources, Environmental and Occupational Health Division, Department of Parks and Recreation, Department of Public Works, Mayor's Office Coordinated Response Team, constituents

Funding Source: City

- FY2020 = \$335,947.77
- FY2021 = \$380,990.18
- FY2022 = \$1,160,308.65
- FY2023 = \$1,145,821.16

Engagement and Street Outreach Division:

- **Engagement Center**
 - Welcoming drop-in center for people struggling with homelessness, substance use and mental health to spend time during the day and connect to services and nursing support.
 - Full-time nursing support provided by Boston Healthcare for the Homeless Program.
 - Two Peer Recovery Coaches onsite for rapid treatment access and assistance with social service connections.
 - *Key Partners:* BHCHP, Eliot Human Services, MA Registry of Motor Vehicles, community providers
- **Street Outreach Team**
 - Canvas the Mass. Ave/Melnea Cass neighborhood including parks and schools in S. End/Rox, engaging with people on the street.
 - Engagement includes bringing individuals directly to recovery and harm reduction services, responding to overdoses in the area, collecting syringes, and coordinating with homeless shelters.
 - Provide transportation or assistance in returning to family.
 - *Key Partners:* Businesses, BHCHP, BPS, EMS, BPD, Mayor's Office Community Response Team (CRT), community providers

Funding Source: City, State

- FY2020 = \$1,917,092.9
- FY2021 = \$1,974,829.9
- FY2022 = \$1,760,423.97
- FY2023 = \$1,802,133.11

Access to Care Division:

PAATHS (Providing Access to Addiction Treatment, Hope & Support)

PAATHS is a one-stop shop for individuals and families looking for information about, or access to, substance use treatment and other recovery support services. Its goals are to increase access to care and better connect Boston residents to a wide continuum of available substance use and mental health services in Boston and statewide.

- Walk in service to assess people for treatment needs and placements.
- Address patient barriers like transportation, drug screening and insurance support.
- Work with the Massachusetts Department of Public Health (MDPH) to flag any emerging gaps in care for immediate response across the system.
- *311 for Recovery Services/and 1-800 #*
 - The City's confidential 24/7 referral center for treatment & recovery services.

- Function as a resource for loved ones in need of information, answer requests for treatment placements, and offer technical assistance to health centers and hospitals.

Key Partners: 311, BHCHP, BMC, BFD, BPD, hospitals, community providers

Funding Source: City

- FY2020 = \$1,060,376.00
- FY2021 = \$1,177,304.59
- FY2022 = \$1,163,430.62
- FY2023 = \$1,081,564.93

Substance Use Disorder Treatment Division:

Provides high quality, evidence-based, comprehensive, and culturally appropriate treatment services to residents of Boston, particularly to vulnerable and emerging populations and those historically difficult to engage in services.

Residential Campus

- Located on the Mattapan Campus providing 24/7 residential care for substance use disorder.
- **Transitions** (45 beds) is a co-ed post detox 30-day treatment program licensed by MDPH.
- **Entre Familia** (20 families) family residential treatment program that provides bilingual/bicultural, gender-specific, substance use disorder treatment to pregnant and postpartum women and their children licensed by MDPH.
- **Wyman Recovery Home** (30-beds) is a 4-6-month residential recovery program for men licensed by MDPH.

Key Partners: Community providers, PAATHS

Funding Source: State, City, Private

- FY2020 = \$5,928,079.74
- FY2021 = \$6,106,673.60
- FY2022 = \$5,921,909.97
- FY2023 (7/1/2022-2/28/2023) = \$3,551,346.81

Case Management Initiative

Target population is individuals with a history of chronic homelessness and severe substance use disorder, and individuals new to the area arriving from places outside of Boston. BPHC, with support from the Mayor's Office, created a case management team to triage services to these two populations. The Case Management Initiative works with outreach to intake individuals located at Mass and Cass into a data system. The team then reconnects individuals to areas of ties, refers them to shelter/treatment/housing, and conducts ongoing engagement and coordination of care.

Key Partners: Mayor's office CRT, Mayors Office of Housing, Eliot Human Services, outreach teams

Funding: City

- \$400,000 Pilot funded from Jan. 1 - June 30, 2023

American Rescue Plan Act Funded Programs:

Exploring Additional Day Time Engagement Space

- BPHC currently runs a large engagement center space located at 26 Atkinson Street. There is a need to create smaller day spaces in the City for people to gather and congregate safely with supports and resources. This funding expanded the model providing for two additional spaces located in neighborhoods with demonstrated need and at locations with existing infrastructure to provide supportive harm reduction services and referrals.
- Welcoming drop-in center for people struggling with homelessness, substance use and mental health to spend time during the day and connect to services and nursing support.

Key Partners: Community providers, Whittier Street Community Health Center, Victory Programs, Resources for Recovery, outreach teams, BPHC van transportation.

Funding Source: Federal (ARPA)

- FY2023 – FY2025 = \$2,915,000

Community Engagement to Address Substance Use and Unsheltered Residents

These funds support a community engagement process with two communities in Boston, Nubian Square and East Boston, and advance the City's initiative to expand capacity building to communities outside of the Mass/Cass neighborhood. Faith and community leaders from two neighborhoods engage with community members, businesses, residents and the City to create a more coordinated approach to dealing with the unique challenges historically impacted by the "war on drugs," the most recent increase in fatal overdoses among Black men, and the disproportionate impact of Covid-19 on communities of color. These teams develop relationships with individuals spending time on the street and are a resource to the businesses/residents, creating consistent communication and support to address needs and challenges as they arise.

Key Partners: Torchlight, East Boston Neighborhood Health Center, service providers, BPD, businesses

Funding Source: Federal (ARPA)

- FY2023 – FY2025 = \$685,000

ARPA Public Health Response

- Expand medical and behavioral health supports in the target areas, including: LICSW support for people in crisis, expanding medical and psychiatric supports for unhoused individuals in the area, and expanding medical and psychiatric support for newly housed individuals.
- Increase cleaning efforts, targeting the cleaning of encampments, as well as in the collection of needles.
- Storage service to address the collection and storage of personal belongings for unsheltered individuals for up to 60 days.
- Enhance transportation to treatment and services outside of Boston.
- Enhance engagement between the task force and the community by creating funding opportunities to support targeted efforts.

Key Partners: Newmarket Business Improvement District, BPD, outreach, Mayor's Office, Coordinated Response Team, Boston Health Care for the Homeless

Funding Source: Federal (ARPA)

- *FY2023 – FY2025 = \$1,398,000*

ARPA Harm Reduction

- Provide services to address substance use disorder exacerbated by the pandemic, including: Mass & Cass specific expenses related to direct outreach and expansion of services hours, and specific outreach to vulnerable populations on substance use disorder.
- Expand syringe service hours into the evening to meet the need for additional skilled providers.
- Adding harm reduction vending machines in high use areas will allow individuals to access safer use supplies (syringes, condoms, Narcan, etc.) at any time of the day or night.
- Sterile syringes and supplies.

Key Partners: Boston Health Care for the Homeless

Funding Source: Federal (ARPA)

- *FY2023 – FY2025 = \$1,156,300*

ARPA Workforce Development

- *Increase syringe collection efforts and cleaning through incentive programs for individuals on the street or in shelter.*
- *Add peer-led street cleaning services in the Mass/Cass area.*
- *Pay per Day Program* –Building on the success of the pay-per-day program at the Engagement Center, the Newmarket Business Association was awarded a grant to provide low-threshold work opportunities to individuals experiencing homelessness.

Key Partners: Newmarket Business Improvement District, BPD, Department of Public Works, outreach and Mayor's Office Coordinated Response Team.

Funding Source: Federal (ARPA)

- *FY2023 – FY2025 = \$1,456,818.17*

ARPA Low-threshold Housing

Low-threshold Programs do not have strict entry requirements related to abstinence or engagement in treatment and services. Beginning in the fall, the City of Boston collaborated with the State and community providers to establish 6 low-threshold housing sites, with the goal of providing safe emergency shelter to unsheltered individuals with severe substance use disorder. BPHC provides data management and programmatic support to the six sites

Key Partners: Mayor's Office Coordinated Response Team, Mayors Office of Housing, Eliot Human Services, Victory Programs, BMC, BHCHP, Pine Street Inn, Boston Housing Authority

Funding Source: Federal (ARPA)

- *FY2023 – FY2025 = 2,447,410.16*

ARPA Encampment Response

Encampment response services are pivotal to the stabilization of homeless individuals with SUD both throughout the encampment crisis and during post-tenting clearing and stabilization. Without continued support, Recovery Services will not be able to sustain the level of services or support

provided at the Engagement Center and new satellite sites in new locations. This project includes continued expanded medical and behavioral health supports through Boston Health Care for the Homeless, cleaning efforts, enhanced transportation to services outside Boston, expanded services to address housing stability, biohazard encampment response, and provision of security.

Key Partners: 24 Trauma, Eliot Human Services, BHCHP, Victory Programs, BMC, BHCHP, Ware Security

Funding Source: Federal (ARPA)

- FY2023 – FY2025 = \$2,000,000

**BOSTON PUBLIC HEALTH COMMISSION
POLICY AND PROCEDURE**

SUBJECT: Equitable Procurement

DATE: Issued June 24, 2019; Revision 1 - January 2021, Revision 2 - June 2021, Revision 3 - December 2021

APPROVED: *Bisola Ojikutu*
Executive Director, Dr. Bisola Ojikutu

I. PURPOSE

The Boston Public Health Commission (BPHC) must contract with business enterprises for various goods and services each year while delivering quality services to the residents of Boston. In alignment with BPHC's principles of fairness and equity, BPHC acknowledges the historic and structural barriers that have contributed to inequitable economic investment in businesses across the City of Boston and recognizes its responsibility in creating a procurement environment where all capable enterprises have an equitable opportunity to compete for BPHC contracts. It is the purpose of the policy to establish strategies to remove barriers and increase economic development opportunities to capable business enterprises often underrepresented in government contracting. *Subrecipients (as defined in 2 CFR § 200.331) are not considered government contractors due to the nature of their work; and are therefore exempt from this policy.*

II. POLICY

BPHC requires all Bureau Programs/Departments (Bureaus) and Public Health Service Centers (PHSCs) make measurable efforts to contract with a diverse group of Certified Underrepresented Business Enterprises (CUBE) and adhere to the procedures set forth within this policy. When all business considerations are determined to be equal among competitive suppliers, BPHC will award contracts to certified vendors.

III. CUBE DEFINITIONS

- A. Disability-owned Business Enterprises (DOBE): At least 51% owned and dominantly controlled by one or more adult persons with a disability, who are U.S. citizens or lawful permanent residents
- B. Lesbian Gay Bisexual Transgender-owned Enterprise (LGBTBE): At least 51% owned and dominantly controlled by one or more adult LGBT persons, who are U.S. citizens or lawful permanent residents
- C. Minority-owned Business Enterprise (MBE): At least 51% owned and dominantly controlled by one or more adult minority persons, who are U.S. citizens or lawful permanent residents.

- D. Small Local Businesses Enterprise (SLBE): An independent business with its principal office physically located in Boston whose gross receipts, when averaged over a three-period, do not exceed gross income limitations for that particular industry as defined by the City of Boston's Small Local Business Enterprise Office
- E. Women-owned Business Enterprise (WBE): At least 51% owned and dominantly controlled by one or more adult women, who are U.S. citizens or lawful permanent residents
- F. Veteran-owned Business Enterprise (VBE): At least 51% owned and dominantly controlled by adult veteran principals, who are U.S. citizens or lawful permanent residents
- G. Non-Profit: Your organization must be a tax-exempt non-profit. At least 51% of the organization's Board of Directors and Voting Membership must be women and/or members of one of our statutorily defined minority groups
 - Minority Only - Minority Woman and Men Combined (M/NPO)
 - Woman Only – Non-Minority and Minority Woman Combined (W/NPO)
 - Minority Woman Only (M/W/NPO)

IV. PROCEDURES

CUBE vendors are not guaranteed BPHC contracts. However, quotes and responses from CUBEs must be obtained whenever possible when deciding to enter into a contract for goods or services. When doing so, they must at a minimum check the databases listed below. When all business considerations are determined to be equal among competitive suppliers, BPHC will award contracts to certified vendors.

- **Certified Vendor Databases:**
 - MA Supplier Diversity Office Directory of Certified Businesses
 - City of Boston's Certified Business Directory

Bureaus and PHSCs can contract with under-represented business enterprises that are not certified but should in that event notify such businesses of this policy and the certification agencies referenced below.

- **Certifying Agencies:**
 - Massachusetts' Supplier Diversity Office (MBE, WBE, VBE)
 - City of Boston's Office of Economic Development (MBE, WBE, SLBE)
 - National Minority Supplier Development Council (MBE)
 - Women's Business Enterprise National Council (WBE)
 - Disability:IN (DOBE)
 - National LGBT Chamber of Commerce (LGBTBE)
 - U.S. Small Business Administration (WBE, VBE)

A. Solicitation

1. Goods & Services under \$50,000

- Bureaus and PHSCs are required to solicit at least three quotes, one of which must be from a CUBE. If a quote is unobtainable or a capable CUBE is unavailable, a notice must be submitted to the Procure to Pay Office via the Expenditure Authorization Form (EAF)
- Except as otherwise provided in this subparagraph, Bureaus and PHSCs do not need to solicit at least three quotes for Goods or Services under \$25,000 if the contract is awarded to a CUBE and the price offered by the CUBE is reasonable for the goods or services being purchased
- The two exceptions of the \$25,000 CUBE Bypass are 1) once the \$25,000 threshold has been exceeded per CUBE per fiscal year, the Bypass no longer applies; and 2) if the source of funding for the goods or services is a federal, federal pass-through or state funded grant, the threshold for contracting without three quotes is reduced to \$10,000

2. Goods & Services over \$50,000

- Bureaus and PHSCs are required to complete a Request for Response process when procuring goods or services over \$50,000 and must solicit responses from CUBEs. If a response cannot be obtained from a CUBE, include note on the Expenditure Authorization Matrix

3. Request for Response (RFR)

- RFRs over \$50,000 must be advertised for at least two-weeks prior to the response deadline. Boston neighborhood or community newspapers should be strongly considered for this advertising
- Bureaus and PHSCs may be required to include an evaluation tool to assist in the RFR vendor selection process. RFRs in excess of \$250,000 are always required to include an evaluation tool
- Bureaus and PHSCs may be required to hold at least one vendor conference during the duration of an RFR posting

4. Commission Wide Contract

- Procure to Pay Office will seek to increase the numbers of CUBEs that are included in the Commission wide contract listing. Bureaus and Programs may solicit quotes from other CUBE vendors not listed.

5. Vendor Funding

- Contractors and grant recipients of BPHC funds are required to make a good faith effort to contract with CUBEs while performing BPHC's scope of work. Contractors and grant recipients must report on all vendors used to perform BPHC's work and identify CUBEs

V. RESPONSIBILITY

It is the responsibility of Program Directors or Principal Investigators (PIs), and Program Managers to ensure programs/departments adheres to this policy and procedures.

It is the responsibility of the Procure to Pay Office to:

- Verify that Bureaus and PHSCs adhere to the procedures set forth within this policy
- Manage, maintain, and make available listings of CUBEs and BPHC's Commission wide contracts to Bureaus and PHSCs
- Track, produce, and make available data on BPHC's CUBE contracting performance to the Equitable Procurement Committee

It is the responsibility of the Equitable Procurement Committee to periodically review BPHC's CUBE contracting performance and make recommendations for improvement.