



Inspectional Services Department

Michelle Wu, Mayor

October 18, 2022

Via Electronic Email

Julia Mejia
Boston City Councilor, At Large
Boston City Hall, 5th Floor
One City Hall Plaza Boston, MA 02201

Re: Docket 1191 - 17F Request Related to Boston Retail Residential Kitchens

Dear Councilor Mejia:

We have received your [demand for records](#) under the Massachusetts Public Records Law, filed with the City Council pursuant to Section 17F of Chapter 452 of the Acts of 1948. Specifically, you seek

- I. *The list of all applicants, approvals, and declines for the City of Boston's Retail Residential Kitchens from the start of the program until now. The following details are requested without name or any other personal identifying information:*
 - i. *address and zip code for approved and declined applicants with identified status. (street is not enough, we request the number as well)*
 - ii. *details of permit approval*
 - iii. *primary spoken language at home*
 - iv. *proposed list of food(s) intended to be prepared or distributed*
 - v. *Hours of Operation*
 - vi. *Timeline for date from application submitted to approval or decline*
 - vii. *Reason for approval / decline*
 - viii. *any additional information requested via the application process that is not personally identifying.*

With respect to Request No. 1, 2, 4, 5, 6, 7, and 8, enclosed please find all relevant documents and information [Retail Residential Kitchens 17F Response.pdf](#). This file contains all applications submitted to the Health Division since the implementation of the Retail Residential Kitchens Ordinance.

With respect to Request No. 3, the Health Division does not collect this information as part of the application process, so there is no responsive information that the Department is able to provide.

Thank you for your attention to this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read 'E. Coburn', with a long horizontal flourish extending to the right.

Edward Coburn, Esq.
Assistant Commissioner and General
Counsel ISD Legal Division